

**MINUTES OF A MEETING OF THE
GOVERNANCE COMMITTEE
Town Hall, Main Road, Romford
29 June 2016 (7.30 - 8.05 pm)**

Present:

COUNCILLORS

Conservative Group	Meg Davis (Chairman), Roger Ramsey, Damian White, +Robby Misir and +Michael White
Residents' Group	Ray Morgon, Barbara Matthews and +Jody Ganly
East Havering Residents' Group	Clarence Barrett and +Gillian Ford
UKIP Group	Lawrence Webb
Labour Group	Keith Darvill

Apologies were received for the absence of Councillors Melvin Wallace, Osman Dervish, Barry Mugglestone, Darren Wise and David Durant.

+Substitute Members: Michael White, Robbie Misir, Jody Ganly, Gillian Ford (for Melvin Wallace, Osman Dervish, Barry Mugglestone, and Darren Wise respectively).

The Chairman reminded Members of the action to be taken in an emergency.

There were no disclosures of interest.

Decisions were taken without division unless otherwise stated.

The Chairman opened the meeting by welcoming Kathryn Robinson who was the new Deputy Legal and Governance Director oneSource and Monitoring Officer for Havering. The Committee thanked Anne Brown who had fulfilled this function as an Interim for her support and guidance over the past months.

7 MINUTES

The minutes of the meeting held on 26 May 2016 were agreed as a true record and signed by the Chairman.

8 **AMENDMENTS TO MEMBERSHIP OF HEALTH AND WELLBEING BOARD AND ASSOCIATED CHANGES TO THE COUNCIL'S CONSTITUTION**

The Committee was invited to consider a report proposing some minor changes to the Constitution to reflect the revised membership of the Health and Wellbeing Board following a recent revision of the Board's terms of reference.

Members discussed whether the revised mix was appropriate as it contained service providers, but on being persuaded that the Board was not a commissioning body and that it worked in a collegiate manner,

The Committee unanimously agreed to:

Recommend to Council that:

1. The section of the table in the Appendix to Article 12 of the Constitution dealing with the Number of Members and any special requirements for the Health and wellbeing Board be amended to read as follows:

Four Councillors

Four Council Officers (Chief Executive, Director of Public Health, Director, Adult Services and Director, Children's Services)

Four representatives of Havering Clinical Commissioning Group

One member from Barking, Havering and Redbridge University Hospitals' NHS Trust (BHRUT)

One member from North East London NHS Foundation Trust (NELFT)

One member from NHS England

One member from Healthwatch Havering

2. Paragraph 16 (a) of the Committee Procedure Rules of the Constitution be amended to read as follows:

Quorum for Board meetings shall be nine members.

9 **TERMS AND CONDITIONS REVIEW - PROGRESS REPORT**

The report before the Committee anticipated that the Committee would be asked to make a decision on changes to staff terms and conditions of service in the autumn and updated the Committee on the progress of the review..

Various Members raised queries about the anticipated delay in completing the review which was now being postulated as culminating in spring 2017. There was concern that Members might find themselves marginalised if time-tables were squeezed during the next few months and sought reassurance that they would receive a further report before consultation

commenced. The Strategic HR Partner (Transformation) sought to allay those concerns by reassuring the Committee that a further report would be provided either in time for the next scheduled meeting or, if this was not practical, an informal briefing would be arranged.

With this assurance, the Committee **NOTED** the report.

10 **MONITORING OFFICER NO 09 AMENDMENTS TO THE CONSTITUTION**

The Committee was invited to consider a report concerning amendments made by the Monitoring Officer to the Constitution.

Following consideration the Committee **NOTED** the report.

Chairman